



# **NIMBI PORTAL**

## **Vendor Navigation Manual**

Developed by Accenture | 2023

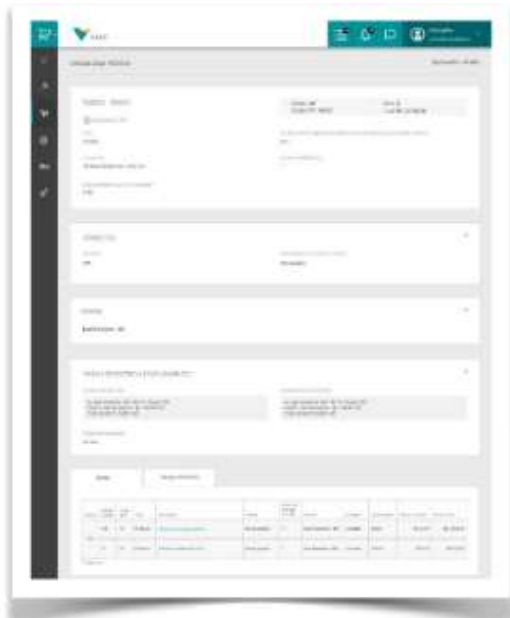


## BUY MODULE

- Introduction
- Purchase Order
  - The process
  - View the PO
  - Accept/Return an order

# Buy Module

What is it?



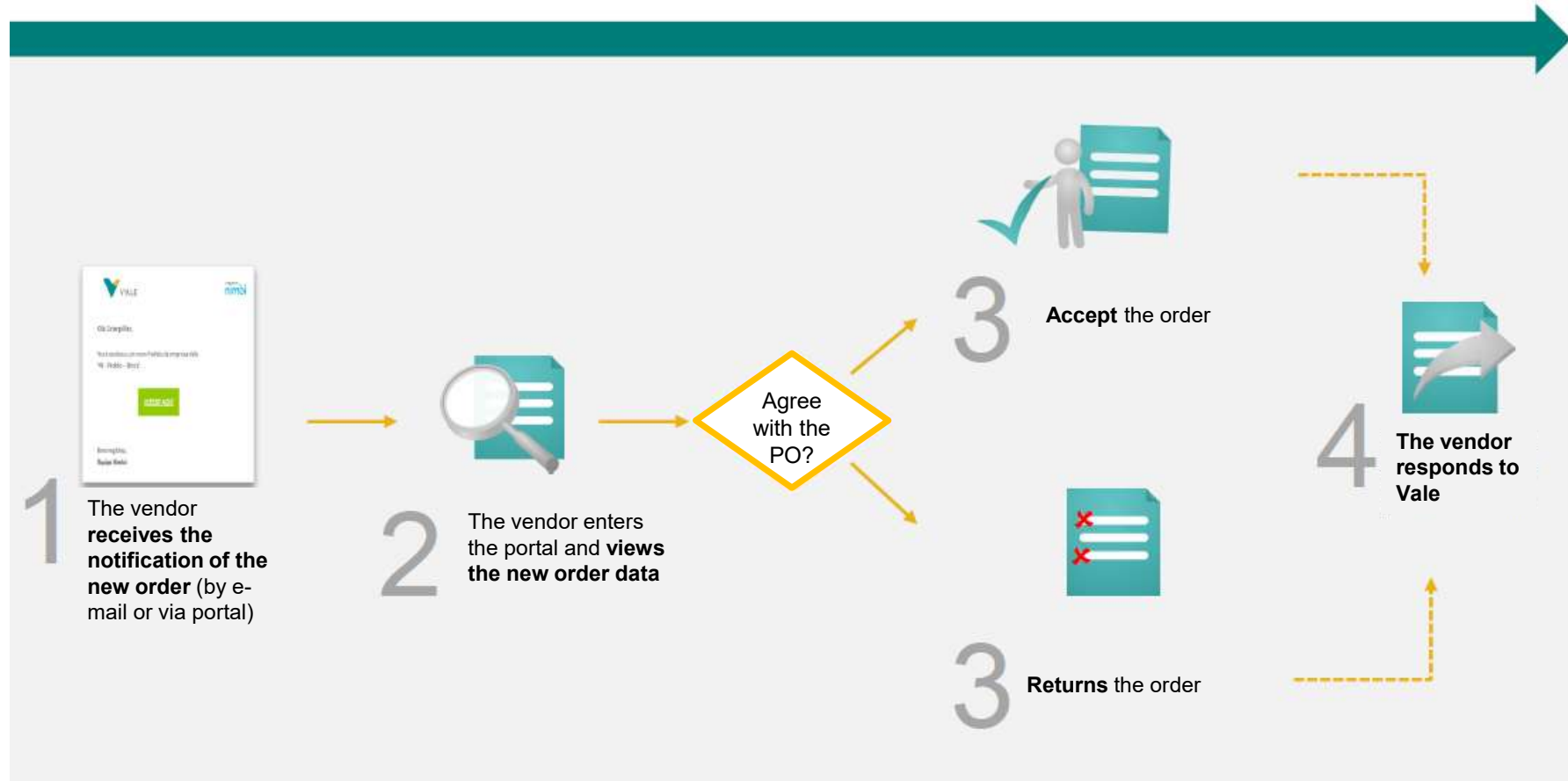
**ILUSTRATIVE**

Buy is the module that allows the vendor to view the purchase orders created by Vale. In addition, it is also possible to:

- Accept or reject requests.
- Receive the notification if the request is changed.

# Buy Module

The process

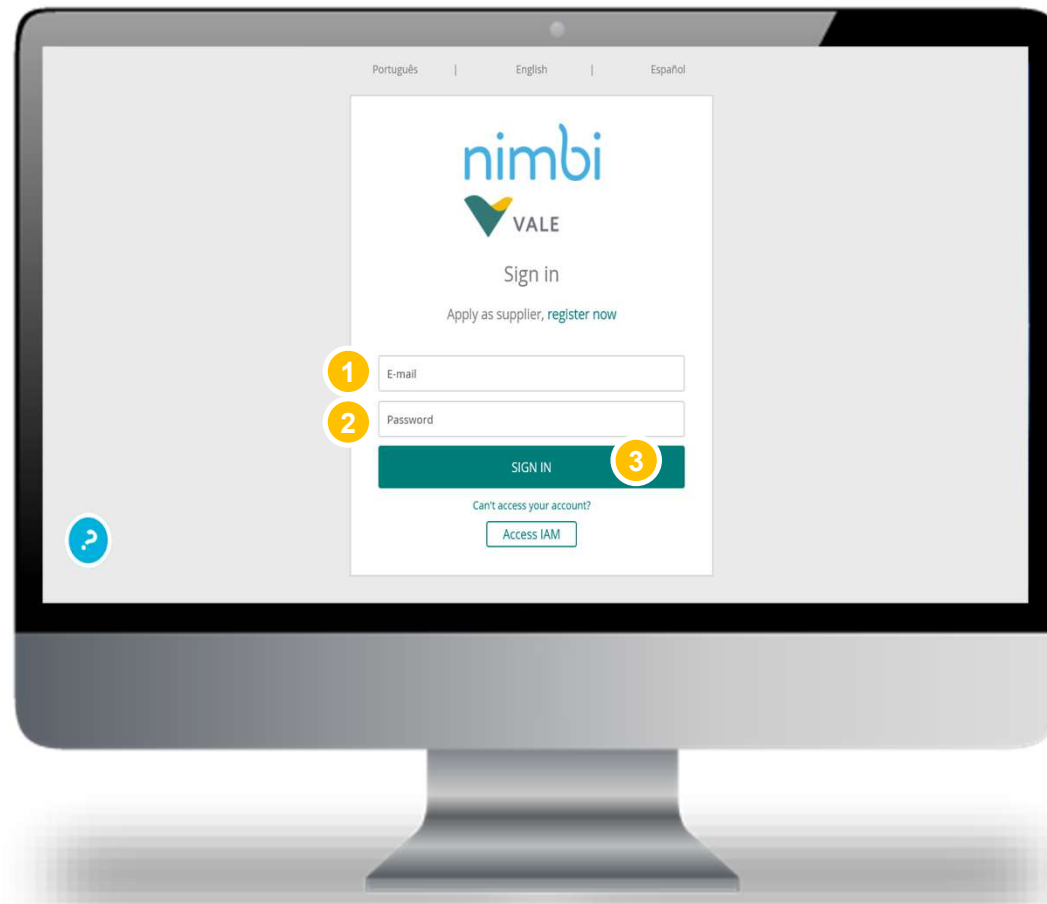


# Buy Module

## How to access?

Access the URL: [nim.bi/vale](http://nim.bi/vale)

- 1 Enter the registered e-mail address
- 2 Enter the registered access password
- 3 Click "Sign in" to access the Portal



# Buy Module

## Dashboard

First layout: on this page you will see a dashboard with a summary of your activities.

- 1 On the home screen of the portal, click "Buy"
- 2 The user will be directed to the page with the Dashboard of the Buy module

**MY ACTIVITIES**

- 93 Approved Orders - Waiting for Acceptance
- 334 Order Approved - Accepted
- 7 Returned Orders - Supplier
- 0 Order Changed - Waiting for acceptance

**APPOINTMENT BOOK**

December - 2019

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 |    |    |    |    |

No tasks on the selected day.

**MY ACCOUNT**

| Document | Title       | Company      | Created By    | Order Date                            | Status                    |
|----------|-------------|--------------|---------------|---------------------------------------|---------------------------|
| PEDIDO   | 45000000000 | Company name | Administrador | 22/07/2019 21:10 (UTC-03:00) Brasilia | Approved - Waiting Accept |

# Buy Module

## Dashboard

When accessing the Buy module, you can view orders in the following ways:

**1 In "My Activities" it is displayed the number of actions by status**

In this case, the number of requests is displayed by status. Statuses can be:

- Approved requests - waiting for acceptance
- Approved requests - accepted
- Returned Orders - Supplier
- Requests amended - Pending acceptance

**2 In "My pending" will be displayed all pending requests**

The screenshot shows the Nimbi Buy Module Dashboard. The sidebar on the left contains navigation options: Nimbi Network, Nimbi Open, Certify, Negotiate, Buy (selected), Dashboard, Orders, SES, Received Contracts, Import Center, Follow-Up, Catalog, Survey, Payment, IDF, Distribute, Advance, Settings, and Talk to Us. The main content area is divided into two sections: 'MY ACTIVITIES' and 'MY ACCOUNT'. 'MY ACTIVITIES' displays four status-based counts: 93 Approved Orders - Waiting for Acceptance, 334 Order Approved - Accepted, 7 Returned Orders - Supplier, and 0 Order Changed - Waiting for acceptance. 'MY ACCOUNT' shows a table with columns for Document, Title, Company, Created By, Order Date, and Status. A calendar widget for December 2019 is also visible.

| Document | Title        | Company      | Created By    | Order Date                            | Status                    |
|----------|--------------|--------------|---------------|---------------------------------------|---------------------------|
| PEDIDO   | 450000000000 | Company name | Administrador | 22/07/2019 21:10 (UTC-03:00) Brasilia | Approved - Waiting Accept |

# Orders

## How to view an order

- 1 To access the order list, click "Orders"

**WARNING:** Only the Vendor system administrator will receive the notification of the order by e-mail. If you want other users to receive the notification e-mail, you will need to register everyone as administrators on Nimbi Portal.

The screenshot shows the Nimbi Portal interface. On the left is a dark sidebar with the 'nimbi' logo at the top. The 'Orders' menu item is highlighted with a yellow circle containing the number '1'. The main content area has a search bar at the top. Below it, the 'MY ACTIVITIES' section features three blue cards: 'Approved Orders - Waiting for Acceptance' with the number 93, 'Order Approved - Accepted' with 334, and 'Returned Orders - Supplier' with 7. Below these is a larger blue card for 'Order Changed - Waiting for acceptance' with the number 0. To the right is an 'APPOINTMENT BOOK' for December 2019, showing a calendar grid with the 3rd of the month circled. Below the appointment book is a 'MY ACCOUNT' section with a table of orders.

| Document | Title        | Company      | Created By      | Order Date                            | Status                    |
|----------|--------------|--------------|-----------------|---------------------------------------|---------------------------|
| PEDIDO   | 450000000000 | Company name | Administrador . | 22/07/2019 21:10 (UTC-03:00) Brasilia | Approved - Waiting Accept |



# Orders

## How to view an order

By clicking Orders the user will be directed to the order list.

- 2 To perform a search, the vendor must fill the field with the order number, press "Enter" or click on the magnifying glass**
- 3 The vendor can reorder the list by clicking on the following ordering criteria: "Latest", "Older", "Higher value" and "Lower value"**
- 4 You can filter the list by the available statuses**

The screenshot displays the Nimbi web interface for viewing orders. The left sidebar contains navigation options: Nimbi Network, Nimbi Open, Certify, Negotiate, Buy (selected), Dashboard, Orders, SES, Received Contracts, Import Center, Follow-Up, Catalog, Survey, Payment, IDF, Distribute, Advance, Settings, and Talk to Us. The main content area is titled 'MY ORDERS' and features a search bar (marked with a '2'), an 'Advanced Filter' dropdown (marked with a '3'), and sorting options: 'Order By: Creation date most Recent' and 'Visualization: [grid icon]'. Below these are three order entries:

| Registro Fiscal | Created by      | Total             | Status              |
|-----------------|-----------------|-------------------|---------------------|
| 450000000001    | Administrador . | BRL R\$ 100,00    | Returned - Supplier |
| 450000000002    | Administrador . | BRL R\$ 100,00    | Returned - Supplier |
| 4500000000003   | Administrador . | BRL R\$ 10.000,00 | Approved - Accepted |

Additional details for the third order include: '33592510000154 - Vale S.A.' and 'Creation date: 22/07/2019 18:12:59 (UTC-03:00) Brasilia'. A 'Status' filter (marked with a '4') is visible on the left, showing counts for 'Approved - Acce...' (334), 'Approved - Wait...' (93), and 'Returned - Suppl...' (7). A 'Document Type' filter shows 'MATERIAL' (29). A 'See more' link is at the bottom left.

# Orders

## How to view an order

- 5 Under "Document Type" the vendor can select by:
  - Vale Order: Vale's standard order
  - Request Limit: Request with the total value set instead of lines/Quantity
- 6 In the "Date" filter the vendor can filter by the order period
- 7 Click on the request for interest to view the information

The screenshot shows the Nimbi web application interface for viewing orders. The sidebar on the left contains navigation options: Nimbi Network, Nimbi Open, Certify, Negotiate, Buy, Dashboard, Orders, SES, Received Contracts, Import Center, Follow-Up, Catalog, Survey, Payment, IDF, Distribute, Advance, Settings, and Talk to Us. The 'Orders' section is highlighted. The main content area is titled 'MY ORDERS' and includes a search bar, an 'Advanced Filter' dropdown, and sorting options. The 'Order By' dropdown is set to 'Creation date most Recent'. The table below shows three orders:

| Registro Fiscal | Created by      | Creation date                            | Total             | Returned - Supplier |
|-----------------|-----------------|--|-------------------|---------------------|
| 450000000001    | Administrador . | 29/07/2019 11:26:02 (UTC-03:00) Brasilia | BRL R\$ 100,00    | Returned - Supplier |
| 450000000002    | Administrador . | 29/07/2019 11:19:58 (UTC-03:00) Brasilia | BRL R\$ 100,00    | Returned - Supplier |
| 4500000000003   | Administrador . | 22/07/2019 18:12:59 (UTC-03:00) Brasilia | BRL R\$ 10.000,00 | Approved - Accepted |

The 'Document Type' filter is set to 'MATERIAL'. The 'Status' section shows counts for 'Approved - Acce...' (334), 'Approved - Wait...' (93), and 'Returned - Suppl...' (7). A 'See more' link is visible at the bottom.

# Buy Module

## How to view an order

Second layout: on this page you will see a dashboard with all documentation

1 Click “MY ToDos”

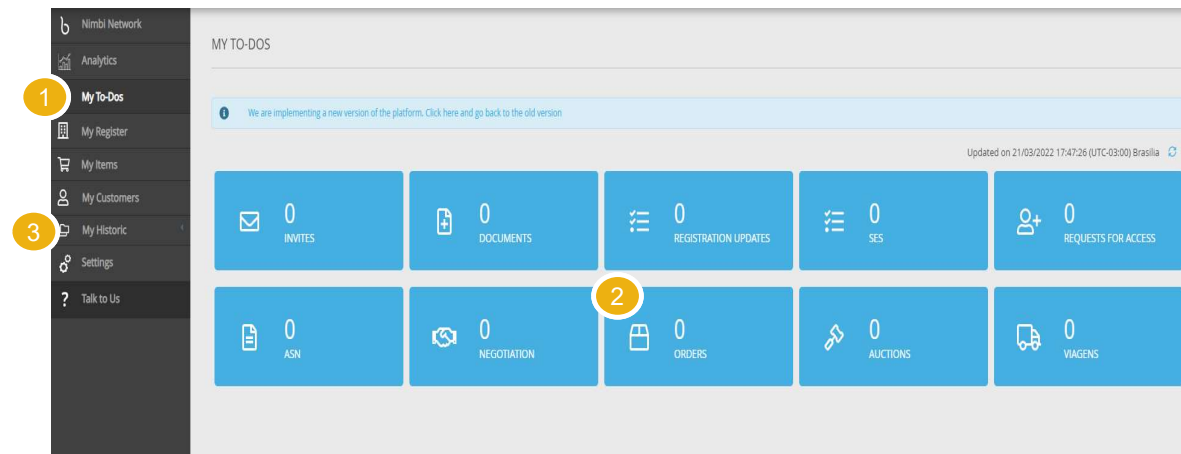
2 Then click on “Orders”

Or  
3 Click “My Historic”

A list with all the POs will be loaded

Select the purchase order number/title to access further information

ILLUSTRATIVE



# Orders

## How to view an order

The vendor is then directed to the Vale environment where you can view all relevant order information.

- 1 Order Number
- 2 To export the order data, click on “Download in PDF”
- 3 Order Type
- 4 Information on the creation of the application
- 5 Reference Agreement
- 6 Order Code / Number of Items and Total Order Amount
- 7 Delivery and Billing Data
- 8 Supplier Reference Code

The screenshot shows the 'VIEW ORDER' page in the Nimbi system. The interface includes a sidebar menu on the left with options like 'Nimbi Network', 'Buy', 'Dashboard', 'Orders', 'SES', 'Received Contracts', 'Import Center', 'Follow-Up', 'Catalog', 'Survey', 'Payment', 'IDF', 'Distribute', 'Settings', and 'Talk to Us'. The main content area displays order details with numbered callouts:

- 1: Order Number (45000000000)
- 2: Download in PDF button
- 3: Order Type (Vale)
- 4: Created by (VALE S.A.)
- 5: Contract (-)
- 6: Order Code (38482) and Total Order Amount (Total: BRL R\$ 0,00)
- 7: Delivery and Billing Data (No, each item will have their delivery and billing data)
- 8: Reference Supplier Code (-)

Additional information visible includes 'ERP creation date (dd/mm/yyyy) 22/07/2019' and 'Buyer Contact'. The status 'Approved - Waiting Accept' is shown in the top right corner.

# Orders

## How to view an order

By clicking Orders the user will be directed to the order list.

9 The "Currency" panel indicates the currency that the order will be paid

10 In "Shipping Attributes" the applicable Incoterm is displayed

The screenshot shows the Nimbi interface for viewing an order. The sidebar on the left contains navigation options: Nimbi Network, Nimbi Open, Certify, Negotiate, Buy (expanded), Dashboard, Orders (highlighted), SES, Received Contracts, Import Center, Follow-Up, Catalog, Survey, Payment, IDF, Distribute, Settings, and Talk to Us. The main content area is divided into two panels. The first panel, labeled '9 CURRENCY', shows 'Currency: Brazilian real - BRL'. The second panel, labeled '10 SHIPPING ATTRIBUTES', shows 'Incoterm: CIF' and 'Incoterm Additional Information: -'. Below these panels, there are tabs for 'Items' and 'Items Group'. At the bottom, there is a table with columns: Group, Code, Type, Description, Quantity, Unit, Unit Price, and Total Price. The table is currently empty, with 'Goods' listed under the 'Type' column. The interface also includes an 'Export' button and a 'Select columns' dropdown menu showing 'Displaying 0 Columns'.

# Orders

## How to view an order

**11** The general information of the item is displayed in the item table, such as:

- Group
- Item Code
- Type
- Description
- Quantity
- Unit
- Unit Price
- Total Price

**12** Go to "Description" and click on the item you want to get the detailed description

The screenshot shows the Nimbi interface with the VALE logo. The left sidebar contains navigation options: Nimbi Network, Nimbi Open, Certify, Negotiate, Buy (selected), Dashboard, Orders, SES, Received Contracts, Import Center, Follow-Up, Catalog, Survey, Payment, IDF, Distribute, Settings, and Talk to Us. The main content area displays an 'Items' table with columns: Group, Code, Type, Description, Quantity, Unit, Unit Price, and Total Price. A single row is visible with a code of '00000000000000000000', Type 'Goods', and Description 'Description'. A yellow circle highlights the 'Description' column header. Below the table, it says '1 record'. To the right of the table are 'Export' and 'Select columns' options, with 'Displaying 0 Columns' shown. Below the table is a section titled 'SUPPLY GENERAL CONDITIONS' containing a list of terms and conditions for materials supply, including order acceptance, invoice requirements, and delivery responsibilities.

| Group | Code                 | Type  | Description | Quantity | Unit  | Unit Price | Total Price |
|-------|----------------------|-------|-------------|----------|-------|------------|-------------|
|       | 00000000000000000000 | Goods | Description | 0,00     | Piece | 0,00       | 0,00        |

1 record

Export - Select columns  
Displaying 0 Columns

SUPPLY GENERAL CONDITIONS

1. GENERAL CONDITIONS MATERIALS  
GENERAL CONDITIONS FOR MATERIAL SUPPLY  
1. ORDER  
1. The Supplier must accept or reject the Order according to the Commercial Conditions previously agreed with Vale.  
2. Once the Order is accepted, the Supplier agrees that the pricing is established and unadjustable.  
3. It is mandatory for the Supplier to inform the following data about the Electronic Invoice:  
1. Purchase Order Number on tag «Ped»  
2. Purchase Order Item on tag «ItemPed»  
4. The Electronic Invoice must be issued by VALE as informed on the #Destinatário Final# field, signaling the CNPJ and the State Inscription which are found in this field;  
5. The Electronic Invoice encompasses one or more Purchase Orders if:  
1. The Destination CNPJs are equal;  
2. The Delivery Addresses are equal;  
1. DELIVERY  
1. The Supplier is responsible for the material's packaging aiming to give the necessary protection during the transportation until the #DELIVERY LOCAL# (VALE or CARRIER). Each item must be packed with the adequate wrapping for each Transportation Type as a way to avoid unnecessary effort, deformation and malfunction;  
2. The Supplier must replace without any charges, the material delivered off the specifications on the Purchase Order or that presents faults, deficiency, imperfection or defects of any nature, being that the devolution expenses and/or replacement of the material will be the Supplier's responsibility;  
3. If the material is delivered by a Carrier not recommended by VALE S.A, the Shipping expenses will be covered by the Supplier;  
4. If the Order establishes the Shipping with INCOTERM EXW, the Supplier must generate the Collection Request (ASN) on Nimbi Network. Vale will be responsible to determinate which Carrier will attend the Request. All

# Orders

## How to view an order

When you click "Description", a pop-up will appear with the detailed description of the selected item.

### 1 Under "Item Information" you can view:

- ERP line: Internal SAP Vale code
- Description: product/service description
- Client's Code: Vale's internal code
- Long Description: Detailed Description of the Item
- Type: can be service or product
- Unit: unit of measure
- Quantity
- Delivery Date
- Delivery deadline
- Unit Price
- Currency: Currency set for transaction PER
- Total Price
- Category

The screenshot displays the 'VIEW ITEM' pop-up window in the Nimbi system. The pop-up is titled 'VIEW ITEM' and contains the following information:

- Item: 00000000000000 - Item Description
- Item Information tab selected
- ERP Line: 10
- Description: [Blank]
- Client's Code: 000000
- Long Description: [Blank]
- Long Description: [Blank]
- Type: Goods
- Unit: Piece
- Quantity: 10,00
- Delivery Date (MM/DD/YYYY): 22/07/2019
- Delivery Deadline: 0
- Unit Price: BRL R\$ 0,00
- Currency: Brazilian real - BRL
- Total Price: BRL R\$ 0,00
- Category: Vale Category

The background interface shows a sidebar menu with options like Nimbi Network, Nimbi Open, Certify, Negotiate, Buy, Dashboard, Orders, SES, Received Contracts, Import Center, Follow-Up, Catalog, Survey, Payment, IDF, Distribute, Settings, and Talk to Us. The main area displays a table with columns for Group, Code, and a '1 record' indicator. Below the table, there is a section for 'SUPPLY GENERAL CONDITIONS' with a list of terms and conditions.

# Orders

## How to view an order

- 2 Under "Delivery and Billing Data" you can view the delivery and billing address and the payment method of the application

The screenshot displays the Nimbi application interface. On the left is a dark sidebar menu with options: Nimbi Network, Nimbi Open, Certify, Negotiate, Buy, Dashboard, Orders, SES, Received Contracts, Import Center, Follow-Up, Catalog, Survey, Payment, IDF, Distribute, Settings, and Talk to Us. The main area shows the 'Items' section with a table containing one record with Group and Code columns. A modal window titled 'NEW ITEM' is open, showing 'Item:0000000000000000 - Item Description'. The modal has tabs for 'Item Information', 'Delivery and Billing Data' (selected), 'Cost Allocation', 'Comment', 'Attachments', 'Tax Information', 'Tag Information', and 'More'. The 'Delivery and Billing Data' tab contains fields for 'Delivery Address', 'Payment Address', and 'Payment Type' (30 days from delivery date invoice). A 'CLOSE' button is at the bottom right of the modal. In the background, a table with columns 'Unit', 'Unit Price', and 'Total Price' is visible, showing a row for 'Piece' with values 0,00 and 0,00. The top right of the interface shows user information and navigation icons.



# Orders

## How to view an order

- 3 Under "Cost Allocation", "Comment" and "Attachments" you can view, costs, comments and attachments, respectively, for the request

The screenshot displays the NIMBI system interface. On the left is a navigation menu with options like 'Nimbi Network', 'Buy', 'Orders', 'Catalog', etc. The main area shows a 'VIEW ITEM' modal window. The modal title is 'VIEW ITEM' and the item description is 'Item:00000000000000000000 - Item Description'. A yellow circle with the number '3' highlights the 'Cost Allocation' tab. Below the tabs is a table with columns: 'Cost Allocation Category', 'Cost Allocation Detail', 'Note', and 'Percentage'. The table is currently empty, showing 'No items to show.' and '0 records'. To the right of the table, there is a summary: 'Total: 0,00' and 'Rest: 100,00'. A 'CLOSE' button is located at the bottom right of the modal. In the background, a table with columns 'Group' and 'Code' is visible, showing one record with code '000000000000'. Below the table, there is a section titled 'SUPPLY GENERAL CC' with a list of terms and conditions.

# Orders

## How to view an order

4 Under "Tax Information" you can view all taxes assigned to the request. Product-related taxes:

- CFOP
- Origin of the Material
- ICMS Rate %
- ICMS Rate
- Special Tax Regime
- ICMS\_ST basis
- IPI Rate%
- IPI Rate
- NCM
- Tax Replacement
- PIS Rate %
- COFINS Rate%
- CMS Rate%
- VAT

The screenshot displays the Nimbi system interface. On the left is a navigation menu with options like 'Nimbi Network', 'Buy', 'Orders', 'Catalog', 'Survey', 'Payment', 'IDF', 'Distribute', 'Settings', and 'Talk to Us'. The main area shows a 'VIEW ITEM' modal window for 'Item:0000000000000000 - Item Description'. The modal has tabs for 'Item Information', 'Delivery and Billing Data', 'Cost Allocation', 'Comment', 'Attachments', 'Tax information' (highlighted with a yellow circle and the number 4), 'Tag Information', and 'More'. The 'Tax information' tab shows a table of tax details:

| Item Information   | Delivery and Billing Data | Cost Allocation | Comment | Attachments | Tax information  | Tag Information | More |
|--------------------|---------------------------|-----------------|---------|-------------|--|-----------------|------|
| CFOP               | -                         | Material origin |         |             | 0 - National - except indicated for codes 3, 4, 5 or 8 |                 |      |
| ICMS Rate%         | 12,00                     | ICMS Rate       |         |             | 0,00   |                 |      |
| Special Tax Regime | NÃO                       | ICMS_ST basis   |         |             | 0,00   |                 |      |
| IPI Rate%          | 0,00                      | IPI Rate        |         |             | 0,00   |                 |      |
| NCM                |                           | Tax Replacement |         |             | No   |                 |      |
| PIS Rate %         | -                         | COFINS Rate%    |         |             | -  |                 |      |
| ICMS Rate%         | 0,00                      |                 |         |             |  |                 |      |
| VAT                | -                         |                 |         |             |  |                 |      |

Below the table, there are sections for 'SUPPLY GENERATION' and 'GENERAL CONDITIONS' with numbered lists of terms and conditions. A 'CLOSE' button is located at the bottom right of the modal.

# Orders

## How to view an order

- 7 The "Item Group" tab shows the same items as the item tab but with a slightly easier view to identify the service groups and their related items.

The screenshot displays the Nimbi Network interface. On the left is a navigation menu with options: Nimbi Network, Nimbi Open, Certify, Negotiate, Buy, Dashboard, Orders, SES, Received Contracts, Import Center, Follow-Up, Catalog, Survey, Payment, IDF, Distribute, Settings, and Talk to Us. The main header includes the 'nimbi' logo, the VALE logo, and a user profile section with 'User Name' and 'Company Name'. The main content area has two tabs: 'Items' and 'Items Group', with the 'Items Group' tab selected and marked with a yellow circle containing the number '7'. Below the tabs is a table with columns: ERP Group Line, Group Description, Group Long Description, Delivery Date, Total Group Value, and Target Value. The table currently shows 'No items to show...'. Below the table is a section titled 'SUPPLY GENERAL CONDITIONS' containing a list of terms and conditions for material supply.

| ERP Group Line      | Group Description | Group Long Description | Delivery Date | Total Group Value | Target Value |
|---------------------|-------------------|------------------------|---------------|-------------------|--------------|
| No items to show... |                   |                        |               |                   |              |

**SUPPLY GENERAL CONDITIONS**

1. GENERAL CONDITIONS MATERIALS  
GENERAL CONDITIONS FOR MATERIAL SUPPLY

1. ORDER

1. The Supplier must accept or reject the Order according to the Commercial Conditions previously agreed with Vale.
2. Once the Order is accepted, the Supplier agrees that the pricing is established and unadjustable.
3. It is mandatory for the Supplier to inform the following data about the Electronic Invoice:
  1. Purchase Order Number on tag <-xPed>
  2. Purchase Order Item on tag <-ItemPed>
  4. The Electronic Invoice must be issued by VALE as informed on the #Destinatário Final# field, signaling the CNPJ and the State Inscription which are found in this field;
  5. The Electronic Invoice encompasses one or more Purchase Orders if:
    1. The Destination CNPJs are equal;
    2. The Delivery Addresses are equal;

1. DELIVERY

1. The Supplier is responsible for the material's packaging aiming to give the necessary protection during the transportation until the #DELIVERY LOCALE# (VALE or CARRIER). Each item must be packed with the adequate wrapping for each Transportation Type as a way to avoid unnecessary effort, deformation and malfunction;
2. The Supplier must replace without any charges, the material delivered off the specifications on the Purchase Order or that presents faults, deficiency, imperfection or defects of any nature, being that the devolution expenses and/or replacement of the material will be the Supplier's responsibility;
3. If the material is delivered by a Carrier not recommended by VALE S.A, the Shipping expenses will be covered by the Supplier;
4. If the Order establishes the Shipping with INCOTERM EXW, the Supplier must generate the Collection Request (ASN) on Nimbi Network. Vale will be responsible to determinate which Carrier will attend the Resquest. All Informations such as the selected Carrier and Service Time Frame, will be informed through Nimbi Network;
5. If the Order establishes the Shipping with INCOTERM FCA, the Supplier must access Nimbi Network to generate the Collection Request (ASN) before the material is sent to Vale's Carrier.

# Orders

## How to view an order

- 1 The "Supply General Conditions" panel presents the general conditions for the provision of services and materials in addition to penalties and fines (in case of non-compliance with the deadline) and obligations of the contractor

The screenshot displays the Nimbi application interface. On the left is a dark sidebar menu with the 'nimbi' logo at the top. The menu items include: Nimbi Network, Nimbi Open, Certify, Negotiate, Buy (with a dropdown arrow), Dashboard, Orders (highlighted in dark grey), SES, Received Contracts, Import Center, Follow-Up, Catalog, Survey, Payment, IDF, Distribute, Settings, and Talk to Us. The main content area has a teal header with the VALE logo and a user profile icon labeled 'User Name Company Name'. Below the header, a yellow circle with the number '1' highlights the 'SUPPLY GENERAL CONDITIONS' section. This section contains two main parts: '1. GENERAL CONDITIONS MATERIALS' and '2. Terms of Service'. Each part includes a sub-section for '1. ORDER' and '1. DELIVERY', followed by numbered list items detailing supplier responsibilities and conditions.

**1** SUPPLY GENERAL CONDITIONS

**1. GENERAL CONDITIONS MATERIALS**  
GENERAL CONDITIONS FOR MATERIAL SUPPLY

**1. ORDER**

1. The Supplier must accept or reject the Order according to the Commercial Conditions previously agreed with Vale.
2. Once the Order is accepted, the Supplier agrees that the pricing is established and unadjustable.
3. It is mandatory for the Supplier to inform the following data about the Electronic Invoice:
  1. Purchase Order Number on tag <xPed>
  2. Purchase Order Item on tag <nitemPed>
4. The Electronic Invoice must be issued by VALE as informed on the #Destinatário Final# field, signaling the CNPJ and the State Inscription which are found in this field;
5. The Electronic Invoice encompasses one or more Purchase Orders if:
  1. The Destination CNPJs are equal;
  2. The Delivery Addresses are equal;

**1. DELIVERY**

1. The Supplier is responsible for the material's packaging aiming to give the necessary protection during the transportation until the #DELIVERY LOCALE# (VALE or CARRIER). Each item must be packed with the adequate wrapping for each Transportation Type as a way to avoid unnecessary effort, deformation and malfunction;
2. The Supplier must replace without any charges, the material delivered off the specifications on the Purchase Order or that presents faults, deficiency, imperfection or defects of any nature, being that the devolution expenses and/or replacement of the material will be the Supplier's responsibility;
3. If the material is delivered by a Carrier not recommended by VALE S.A, the Shipping expenses will be covered by the Supplier;
4. If the Order establishes the Shipping with INCOTERM EXW, the Supplier must generate the Collection Request (ASN) on Nimbi Network. Vale will be responsible to determinate which Carrier will attend the Resquest. All informations such as the selected Carrier and Service Time Frame, will be informed through Nimbi Network;
5. If the Order establishes the Shipping with INCOTERM FCA, the Supplier must access Nimbi Network to generate the Collection Request (ASN) before the material is sent to Vale's Carrier.

**2. Terms of Service**  
GENERAL CONDITIONS OF SUPPLY SERVICES

**1. ORDER**

1. The Supplier shall accept it or reject it as the commercial terms agreed with Vale.
2. Once the application is accepted, the Supplier confirms that the price is fixed and non-adjustable. In case of rejection for any reason, the Supplier shall state the reason;
3. The Supplier shall mandatorily have the following information on the NF-e:
  1. Purchase Order number in tag;
  2. Item Purchase Order in tag;
  4. The NF-e must be issued in the name of VALE, as quoted in the field # end # Recipient indicating the CNPJ and State registration contained in this field;
  5. The NF-e may comprise one or more Purchase Orders provided that:
    1. The Fates of CNPJs are equal;
    2. The Delivery Locations are equal;

**1. DELIVERY**

1. The supplier is responsible for the proper packaging material, seeking the necessary protection during transport, until the DELIVERY #LOCAL # (VALE or CARRIER). suitable packaging for each type of transport in order to avoid efforts, deformation or damage should be used;
2. The Supplier must replace without any charges, the material delivered off the specifications on the Purchase Order or that presents faults, deficiency, imperfection or defects of any nature, being that the devolution expenses and/or replacement of the material will be the Supplier's responsibility;
3. If the material is delivered to the carrier than the one indicated by Vale S.A., the freight expenses shall be borne by the supplier's account.

# Orders

## How to view an order

- 2 Under "Comments" and "Attachments" you can view comments and attachments, respectively, for the request

The screenshot displays the Nimbi web application interface. The top navigation bar includes the 'nimbi' logo, the VALE logo, and user information (User Name, Company Name). The sidebar on the left contains various navigation options, with 'Orders' highlighted. The main content area is divided into sections: 'ATTACHMENTS' (No attachments to show), 'COMMENTS' (There isn't any notes), and 'PARTNER'S DATA'. The 'PARTNER'S DATA' section is further divided into 'Register' and 'Address' information.

| Register                 | Address         |
|--------------------------|-----------------|
| External Code: -         | Address:        |
| Company Name:            | Number: 0       |
| Tax Number:              | Complement:     |
| State Fiscal Identifier: | City:           |
|                          | Zip Code:       |
|                          | State:          |
|                          | Country:        |
|                          | Neighborhood: - |

# Orders

## How to view an order

- 3 The "Partner Data" panel displays partner registration information, contract data, and address

The screenshot displays the Nimbi web application interface. On the left is a dark sidebar with the 'nimbi' logo and a menu of options: Nimbi Network, Nimbi Open, Certify, Negotiate, Buy (with a dropdown arrow), Dashboard, Orders, SES, Received Contracts, Import Center, Follow-Up, Catalog, Survey, Payment, IDF, Distribute, Settings, and Talk to Us. The main content area features the VALE logo at the top left and a user profile at the top right. A yellow circle with the number '3' highlights the 'PARTNER'S DATA' section. This section is titled 'Invoicing Party' and 'Goods Supplier'. It is divided into two columns: 'Register' and 'Address'. The 'Register' column contains fields for External Code, Company Name, Tax Number, and State Fiscal Identifier. The 'Address' column contains fields for Address, Number, Complement, City, Zip Code, State, Country, Neighborhood, Building, Room, and Floor. At the bottom right of the main area are 'REJECT' and 'ACCEPT' buttons. The footer includes 'All Rights Reserved - Nimbi - 2019' and 'Powered by nimbi'.

# Orders

## How to view an order – Orders Received

An additional option is to manage your recent Purchase Orders at the tab “Orders Received”

- 1 On the home screen of the portal, click "Buy"
- 2 Then click on “Orders Received”
- 3 The user will be directed to the page with the indicators and the filter fields
  - Search order by code or title bar
  - Status
  - Client
  - Vendor
  - Item description
  - Incoterm
  - ERP code
  - Nimbi code
  - Update date

The screenshot displays the 'Orders Received' interface. On the left, a sidebar menu lists various portal functions, with 'Buy' and 'Orders Received' highlighted. The main dashboard area shows three summary cards: 16 new orders waiting to be accepted, 0 updated orders waiting to be accepted, and 24 orders accepted. Below these cards is a 'MY ORDERS' section featuring a search bar and a status dropdown menu. The search filters include Client, Vendor, Item description, Incoterm, ERP Code, Nimbi Code, and Update date.

# Orders

## How to view an order – Orders Received

### 4 Purchase orders list. PO's information listed:

- ERP code
- Created by
- Delivery address
- Itens
- Attachments
- Update date
- Issue to
- Billing address
- Amount
- Comments

### 5 Accept icon

### 6 Click the arrow to show more information about the items

The screenshot displays the 'Orders Received' section of a VALE system. On the left is a dark sidebar with navigation options: Nimbi Open, Certify, Negotiate, Buy, Dashboard, Orders, SES, Received Contracts, Import Center, Follow-Up, Orders Received (highlighted), Catalog, Payment, IDF, and Distribute. The main area shows a list of purchase orders. The first order, #38482, is expanded to show details. A table below the order details lists the items. The second order, #38479, is partially visible below.

List actions:  Download the order Accept Archive Orders

4 #38482 Approved - Waiting Accept

5 Accept

6 ^

| Item Code          | Line ERP | Type    | Description                  | Unit | Delivery address | Payment Address | Delivery Date | Quantity | Unit price      | Attachments | Comments |
|--------------------|----------|---------|------------------------------|------|------------------|-----------------|---------------|----------|-----------------|-------------|----------|
| 000000000015000096 | 10       | Product | ABRACADEIRA CAB ELET 50MM... | peça | ROD BR 265 K...  | ROD BR 265 K... | 22/07/2019    | 10,00    | BRL R\$1.000,00 | 0           | 3        |

1 record

#38479 Approved - Waiting Accept

ERP Code 4504329996 Created by 33592510000154 - VALE S.A. Delivery Address By item Items 1 Attachments 0



# Orders

## How to accept/return an order

To accept or return an order, go to the order list.

- 1 Click on the desired order. You can only accept orders with "Approved - Accepted Pending" or "Changed - Accepted Pending" status

**IMPORTANT:** Orders may only be accepted or returned in full.

The screenshot shows the Nimbi web application interface. The sidebar on the left contains navigation options: Nimbi Network, Nimbi Open, Certify, Negotiate, Buy (selected), Dashboard, Orders, SES, Received Contracts, Import Center, Follow-Up, Catalog, Survey, Payment, IDF, Distribute, Advance, Settings, and Talk to Us. The main content area is titled 'MY ORDERS' and features a search bar and an 'Advanced Filter' dropdown. Below this, there are three order entries:

| Registro Fiscal | Status              | Document Type | Created by      | Creation date                            | Total             | Returned - Supplier |
|-----------------|---------------------|---------------|-----------------|--|-------------------|---------------------|
| 450000000001    | Approved - Acce...  | MATERIAL      | Administrador . | 29/07/2019 11:26:02 (UTC-03:00) Brasilia | BRL R\$ 100,00    | Returned - Supplier |
| 450000000002    | Approved - Waiti... |               | Administrador . | 29/07/2019 11:19:58 (UTC-03:00) Brasilia | BRL R\$ 100,00    | Returned - Supplier |
| 4500000000003   | Returned - Suppl... |               | Administrador . | 22/07/2019 18:12:59 (UTC-03:00) Brasilia | BRL R\$ 10.000,00 | Approved - Accepted |

# Orders

## How to accept/return an order

You will be directed to the order document.

**2** Document status will be available in the upper right corner of the screen

**3** After checking the order details, you must accept or return. To do this, scroll down to the bottom of the page and click "Accept" to accept the request

The image displays two screenshots of the Nimbi web application interface. The top screenshot shows the 'VIEW ORDER' page. The header includes the 'nimbi' logo, the 'VALE' logo, and a user profile dropdown. A notification bell icon is present. The main content area shows the order ID '45000000000' and a 'Download in PDF' button. To the right, there is a summary box with 'Code:38482', 'ERP Code:45000000000', 'Items:1', and 'Total:BRL R\$ 0,00'. A yellow circle with the number '2' is overlaid on the top right corner, indicating the document status 'Approved - Waiting Accept'. The bottom screenshot shows the 'PARTNER'S DATA' page. It features a sidebar menu on the left with options like 'Nimbi Network', 'Nimbi Open', 'Certify', 'Negotiate', 'Buy', 'Dashboard', 'Orders', 'SES', 'Received Contr', 'Import Center', 'Follow-Up', 'Catalog', 'Survey', 'Payment', 'IDF', 'Distribute', 'Settings', and 'Talk to Us'. The main content area is titled 'PARTNER'S DATA' and has two tabs: 'Invoicing Party' (selected) and 'Goods Supplier'. Below the tabs, there are two sections: 'Register' and 'Address'. The 'Register' section contains fields for 'External Code', 'Company Name', 'Tax Number', and 'State Fiscal Identifier'. The 'Address' section contains fields for 'Address', 'Number', 'Complex', 'City', 'Zip Code', 'State', 'Country', 'Neighborhood', 'Building', 'Room', and 'Floor'. At the bottom right, there is a yellow circle with the number '3' and two buttons labeled 'REJECT' and 'ACCEPT'. The footer of the page includes 'All Rights Reserved - Nimbi - 2019' and the 'Powered by nimbi' logo.

# Orders

## How to accept/return an order

- 4 Fill in with the "Supplier Reference Code".  
External code if the vendor has a similar process
- 5 Enter a comment
- 6 Click "Confirm" or "Return" if you want to cancel the action

**IMPORTANT:** Actions 4 and 5 are not mandatory for order confirmation.

The screenshot displays the Nimbi user interface for a VALE partner. A modal dialog titled "ACCEPT REQUEST" is open, overlaying the "PARTNER'S DATA" section. The dialog contains a "Reference Code Supplier" input field (marked with a yellow circle 4), a "Insert a comment" text area (marked with a yellow circle 5), and two buttons: "RETURN" and "CONFIRM" (the latter marked with a yellow circle 6). The background interface shows a sidebar with navigation options like "Orders" and "Confirm", and a main content area with partner details. The footer includes "All Rights Reserved - Nimbi - 2019" and "Powered by nimbi".

# Orders

## How to accept/return an order

To return, click "Return".

- 7 When you click "Return" you will need to select the reason for the return

And

- 8 Enter a comment with the justification (required field)

- 9 Click "Confirm" or "Return" if you want to cancel the action

**IMPORTANT:** To return an order the comment field is required.

The screenshot displays the Nimbi interface for handling orders. A modal dialog titled "RETURN REQUEST" is open, allowing a user to select a return reason and provide a comment. The return reason selected is "Delivery due date is shorter than the contracted delivery time". The comment field is currently empty. The dialog has "RETURN" and "CONFIRM" buttons at the bottom. The background shows the "PARTNER'S DATA" form with fields for External Code, Company Name, Tax Number, State Fiscal ID, Name, Telephone, and Email. The interface includes a sidebar with navigation options like Nimbi Network, Nimbi Open, Certify, Negotiate, Buy, Dashboard, Orders, SES, Received Contracts, Import Center, Follow-Up, Catalog, Survey, Payment, IDF, Distribute, Settings, and Talk to Us. The top right corner shows user information and a company name.

# Orders

## How to accept/return an order

- 10 When you accept the request, a message will be displayed with the confirmation of the action. Returning an order does not generate feedback to the buyer

The screenshot shows the Nimbi interface for viewing an order. The top navigation bar includes the Nimbi logo, the VALE logo, a notification badge with the number '10', and a green message box stating 'Request successfully accepted'. The main content area is titled 'VIEW ORDER' and shows the following details:

- ERP Code: 45000000000
- Code: 38482
- ERP Code: 45000000000
- Items: 1
- Total: BRL R\$ 0,00
- Type: Vale
- Created by: VALE S.A.
- Contract: -
- Reference Supplier Code: -
- Buyer Contact: -
- ERP creation date (dd/mm/yyyy): 22/07/2019

The interface also features a sidebar with navigation options: Nimbi Network, Nimbi Open, Certify, Negotiate, Buy (selected), Dashboard, Orders, SES, Received Contracts, Import Center, Follow-Up, Catalog, Survey, Payment, IDF, Distribute, Settings, and Talk to Us. The status at the top right is 'Approved - Waiting Accept'.

# Orders

## How to accept two or more orders – Orders Received

It's also possible to accept multiple purchase orders when using the tab "Orders Received"

- 1 Click on "Buy", then "Orders Received"
- 2 Select the "waiting accept" POs
- 3 Click on "Accept"
- 4 Fill in the supplier reference code
- 5 And click on "Confirm"

The screenshot displays the 'Orders Received' process in the VALE system. The sidebar menu on the left shows the navigation path: Buy > Orders Received. The main area shows a list of orders with columns for Item Code, Line, ERP, Type, Description, Unit, and Delivery. A modal dialog titled 'Accept order' is open, showing a warning message: 'No aceite em massa não é possível incluir um código de referência para os pedidos. O comentário será incluído em todos os pedidos aceitos nesta ação.' Below the message is a text input field for 'Comentário'. At the bottom of the modal, there are buttons for 'RETOCAR' and 'CONFIRMAR'. The background shows a list of orders, with one order selected and its details visible, including ERP Code, Update Date, Created by, Issued to, Delivery Address, Billing address, Amount, and Comments.

# Changed Order View

## How does it work?

For orders changed by Vale buyers, the supplier will be notified.

- 1 Under "Alerts", the vendor will be notified of any change in the order
- 2 In the Buy module, click "Orders" to access the order list
- 3 Click on the request for interest  
To accept or return orders see slides 25 to 30

The screenshot shows the Nimbi web application interface. The top navigation bar includes a search icon, a bell icon (Alerts), a chat icon, and a user profile icon. The sidebar on the left contains navigation options: Nimbi Network, Nimbi Open, Certify, Negotiate, Buy (with a sub-menu), Dashboard, Orders (highlighted with a yellow circle '2'), SES, Received Contracts, Import Center, Follow-Up, Catalog, Survey, Payment, IDF, Distribute, Advance, Settings, and Talk to Us. The main content area is titled 'MY ORDERS' and features a search bar and an 'Advanced Filter' link. Below this, there are three order items, each with a 'Registro Fiscal' number (450000000001, 450000000002, and 4500000000003) and a yellow circle '3' next to the first one. The first order is in 'Returned - Supplier' status, and the third is in 'Approved - Accepted' status. The top right corner has a yellow circle '1' over the Alerts icon.

# Changed Order View

## How does it work?

When you enter the order detail, you can identify which items have been deleted.

- 4 Items excluded from the order by Vale, will be displayed with the differentiated layout so that the vendor knows that they are no longer part of that order

**IMPORTANT:** If all items are deleted, the order will no longer be available to the vendor in the order list. The vendor will receive a notification indicating that the order has been cancelled.

The screenshot shows the Nimbi Network interface. The sidebar menu on the left includes options like 'Buy', 'Orders', 'Payment', 'IDF', 'Distribute', 'Settings', and 'Talk to Us'. The main content area displays a table of items with columns for Group, Code, Type, Description, Quantity, Unit, Unit Price, and Total Price. A yellow circle with the number '4' highlights a row in the table. Below the table, there is a section titled 'SUPPLY GENERAL CONDITIONS' containing detailed terms and conditions.

| Group | Code                 | Type  | Description | Quantity | Unit  | Unit Price | Total Price |
|-------|----------------------|-------|-------------|----------|-------|------------|-------------|
|       | 00000000000000000000 | Goods | Description | 0,00     | Piece | 0,00       | 0,00        |
|       | 00000000000000000000 | Goods | Description | 0,00     | Piece | 0,00       | 0,00        |

**SUPPLY GENERAL CONDITIONS**

1. GENERAL CONDITIONS MATERIALS  
GENERAL CONDITIONS FOR MATERIAL SUPPLY  
1. ORDER  
1. The Supplier must accept or reject the Order according to the Commercial Conditions previously agreed with Vale.  
2. Once the Order is accepted, the Supplier agrees that the pricing is established and unadjustable.  
3. It is mandatory for the Supplier to inform the following data about the Electronic Invoice:  
1. Purchase Order Number on tag <oxPed>  
2. Purchase Order Item on tag <nitemPed>  
4. The Electronic Invoice must be issued by VALE as informed on the #Destinatário Final# field, signaling the CNPJ and the State Inscription which are found in this field;  
5. The Electronic Invoice encompasses one or more Purchase Orders if:  
1. The Destination CNPJs are equal;  
2. The Delivery Addresses are equal;  
1. DELIVERY  
1. The Supplier is responsible for the material's packaging aiming to give the necessary protection during the transportation until the #DELIVERY LOCAL# (VALE or CARRIER). Each item must be packed with the adequate wrapping for each Transportation Type as a way to avoid unnecessary effort, deformation and malfunction;  
2. The Supplier must replace without any charges, the material delivered off the specifications on the Purchase Order or that presents faults, deficiency, imperfection or defects of any nature, being that the devolution expenses and/or replacement of the material will be the Supplier's responsibility;  
3. If the material is delivered by a Carrier not recommended by VALE S.A, the Shipping expenses will be covered by the Supplier;  
4. If the Order establishes the Shipping with INCOTERM EXW, the Supplier must generate the Collection Request (ASN) on Nimbi Network. Vale will be responsible to determinate which Carrier will attend the Request. All



# Orders

## How to archive Concluded POs - Orders Received

It's also possible to archive conclude purchase orders when using the tab "Orders Received"

- 1 Click on "Buy", then "Orders Received"
- 2 Select the POs to archive
- 3 Click on "Archive Orders". Then, click on "ok"

The screenshot shows the SAP 'Orders Received' interface. On the left, a navigation menu is visible with 'Orders Received' highlighted. The main area displays a list of purchase orders. The first order, #38482, is selected. The 'List actions' bar at the top shows 'Archive Orders' as the active action. Below, the order details and a table of items are shown.

| Item Code          | Line | ERP | Type    | Description                  | Unit | Del             | Payment         | Delivery   | Quantity | Unit price      | Attachments | Comments |
|--------------------|------|-----|---------|------------------------------|------|-----------------|-----------------|------------|----------|-----------------|-------------|----------|
| 000000000015000096 | 10   |     | Product | ABRACADEIRA CAB ELET 30MM... | peça | ROD BR 265 K... | ROD BR 265 K... | 22/07/2019 | 10,00    | BRL R\$1.000,00 | 0           | 3        |

**IMPORTANT:** The Archived POs will not be shown in the Orders Received list. But they are going to be available in "Orders".

# What changes in the order PDF

See what has changed in the Purchasing Order PDF generated from Nimbi Portal

The PDF file presented by the Portal has more detailed information and presents some changes in the layout of the information.

**1 All vendor data will be available in Invoicing Party and Goods Supplier.** Due to a portal need, this two information will always be the same with each other:

- Company Name
- External Code
- Name
- Address
- City
- Country
- Room
- ID
- Telephone
- Complement
- State
- Neighborhood
- Floor
- State Fiscal Identifier
- E-mail
- Number
- Zip Code
- Building

**2** Below you will find the Supplier's Name, Tax Number, and Shipping Attributes

The screenshot displays a purchasing order form with the VALE logo and header information. A dashed green box highlights the 'Invoicing party' and 'Goods Supplier' sections, which are identical. A yellow circle with the number '1' is placed at the top left of this dashed box. Below the dashed box, a yellow circle with the number '2' is placed next to the 'Supplier' and 'Shipping Attributes' sections.

Approved - Waiting Accept  
Items: 1  
Total: BRL 10,00

450000000  
Created By: VALE S.A.

Code: 1234 ERP Code: 450000000 Contract: Supplier Reference Code: -  
Buyer Contact: B00 ERP creation date (DD/MM/YYYY): 22/07/2019  
Delivery and billing data is the same for all items? No, each item will have their delivery and billing data

**1** Invoicing party

|                |               |                          |
|----------------|---------------|--------------------------|
| Company Name:  | ID:           | State Fiscal Identifier: |
| External Code: | Telephone:    | Email:                   |
| Name:          | Complement:   | Number: 0                |
| Address:       | State: PA     | Zip Code:                |
| City:          | Neighborhood: | Building:                |
| Country:       | Floor:        |                          |
| Room:          |               |                          |

Goods Supplier

|                |               |                          |
|----------------|---------------|--------------------------|
| Company Name:  | ID:           | State Fiscal Identifier: |
| External Code: | Telephone:    | Email:                   |
| Name:          | Complement:   | Number: 0                |
| Address:       | State: PA     | Zip Code:                |
| City:          | Neighborhood: | Building:                |
| Country:       | Floor:        |                          |
| Room:          |               |                          |

**2** Supplier:

|               |                                    |
|---------------|------------------------------------|
| Company Name: | Shipping Attributes                |
| ID:           | Incoterm: CIF                      |
|               | Incoterm additional information: - |
|               | Incoterm Location: Teste           |

# What changes in the order PDF

See what has changed in the Purchasing Order PDF generated from Nimbi Portal

## 3 You can view much more detailed information from the same item

- Description
- Group
- ERP line
- Client Code
- Manufacturer Name
- Manufacturer Part number
- Vendor Code
- Unit
- Quantity
- Delivery Date
- PER
- Unit price
- Total Price
- Nature of the Operation
- Invoice required
- Payment Type
- Requester contact
- Requester name
- Requisition Number
- Deposit Number
- Order number
- Equipment
- Long Description

3

| Items                    |                         |                             |
|--------------------------|-------------------------|-----------------------------|
| Description:             | Group: -                | ERP Line: -                 |
| Client Code:             |                         |                             |
| Manufacturer Name: ----- | Manufacture Partnumber: | /endor Partnumber:          |
| Unit:                    | Quantity:               | Delivery Date (DD/MM/YYYY): |
| PER                      | Unit Price:             | Total Price: -----          |
| Nature of operation:     | Invoice Required:       | Payment Type: -             |
| Requester Contact: -     | Requisition Number: -   | Deposit                     |
| Requester Name: -        | Unloading Point:        | Deposit Number:             |
| Long Description:        | Order Number:           | Equipment:                  |

|                  |                 |
|------------------|-----------------|
| Delivery Address | Payment Address |
|------------------|-----------------|

|                  |                     |
|------------------|---------------------|
| Tax Information: |                     |
| CFOP: -          | Material Source:    |
| Aliquot ICMS:    | Base ICMS: 0        |
| Aliquot IPI: 0   | Base IPI: 0         |
| NCM:             | Tax Replacement:    |
| PIS: -           | COFINS: -           |
| IVA: -           | INSS: 0             |
| ICMS_ST basis: 0 | Special tax regime: |

|          |
|----------|
| Comments |
|----------|

# What changes in the order PDF

See what has changed in the Purchasing Order PDF generated from Nimbi Portal

## 4 Delivery Address, Billing Address, Tax Information and Comments are arranged by item and appear independently

The PDF will be available according to the vendor's language

At the end of the document, there was no change in the **Terms and Conditions of Purchase**

| Items                    |                          |   |
|--------------------------|--------------------------|---|
| Description:             | Group: -<br>Client Code: | ERP Line: -                                       |
| Manufacturer Name: ..... | Manufacture Partnumber:  | /endor Partnumber:                                |
| Unit:<br>PER             | Quantity:<br>Unit Price: | Delivery Date (DD/MM/YYYY):<br>Total Price: ..... |
| Nature of operation:     | Invoice Required:        | Payment Type: :                                   |
| Requester Contact: -     | Requisition Number: -    | Deposit   |
| Requester Name: -        | Unloading Point:         | Deposit Number:                                   |
| Long Description:        | Order Number:            | Equipment:  |

|                  |                 |
|------------------|-----------------|
| Delivery Address | Payment Address |
|------------------|-----------------|

| Tax Information: |                     |
|------------------|---------------------|
| CFOP: -          | Material Source:    |
| Aliquot ICMS:    | Base ICMS: 0        |
| Aliquot IPI: 0   | Base IPI: 0         |
| NCM:             | Tax Replacement:    |
| PIS: -           | COFINS: -           |
| IVA: -           | INSS: 0             |
| ICMS_ST basis: 0 | Special tax regime: |

|          |
|----------|
| Comments |
|----------|



**Congratulations!**  
**You've completed the  
training**

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